

# NATIONAL WATER SUPPLY & DRAINAGE BOARD

Samagipura Mawatha - Hambantota.

EWIS PERIPHERALS (PVT) LTD.

## QUOTATION FORM

To M/s E-Wis Peripherals (Pvt) Ltd,  
Rathana Building, No. 142,  
Galle Rd, Colombo 03.

06 NOV 2025

Date : 2025.10.30

RECEIVED

Dear Sir,

## QUOTATION FOR - SUPPLY & DELIVERY OF LEXMARK Ms310dn TONER FOR R/LABORATORY M(O&M)/H/SS/Q/2025/436

1. Sealed quotations are invited for the Supply and delivery of the under mentioned items to our Supply dept.-  
RM Office
2. Envelope containing the quotation should be send under registered sealed cover marked  
M(O&M)/H/SS/Q/2025/436 and Should reach the chairman, Tender Board at the above address on or  
before 2.00. am/pm on **19.10.2025** and will be opened immediately afterwards,
3. The offer should be valid for acceptance for period of at least 90 days from the date of closing Supply should  
be effected within .....days on receipt of the order.
4. Please note that this quotation is subject to all other conditions given in our letter  
M(O&M)/H/SS/Q/2025/436..... dated .....
5. Samples where called for should be delivered to the ..... with intimation to this office.
6. If you registered for VAT you are requested to issue TAX INVOICE within the 28 days. Our VAT Reg. number  
4090318207000

Thanking you,  
Yours faithfully,

NATIONAL WATER SUPPLY & DRAINAGE BOARD

## LIST OF ITEMS

DESCRIPTION	UNIT	QTY	UNIT RATE		TOTAL AMOUNTS	REMARKS
			Rs.	Cts,		
LEXMARK MS310dn TONER(ORIGINAL)	Nos	01				
VAT 18%						
Discount						
Total						

Please state whether your offer includes transport charges: YES/NO

If exceeding total amount more than Rs.100,000.00 Please submit bid bond 1.5% from Total Amount OR submit  
duly filled Declaration form herewith. Failure to submit the aforesaid bid bond or Declaration for the Bid  
Security shall be rejected the offer by procurement committee.

The Chairman,  
Tender Board,  
NWS&DB, Hambantota  
Dear Sir,

Date:.....

We are agreeable to Supply the above items, as per quotation and on conditions laid down by you,

Yours Faithfully,

Signature of Supplier with seal .....

Name of Supplier .....

Address of Supplier .....